

Thursday, July 16th, 2020 Leaders Association Board Meeting

Meeting was called to order by Marcia Nosko. at 6:10 pm

Attendance: Marcia Nosko, Diane Hamm, Debbie Poull, Danielle Weiss, Jayna Hintz, Sue Karolczek, Roger Knepprath, Amy J, Mary Lubner, Josh R, Maddie W., Lisa Spangler,

Excused: Rachelle Cehanovich

Approval of Secretary's Report:

Diane Hamm to approve the June secretary's report
Mary Lubner 2nd - unanimously approved

Filing of Treasurer's Report: Note: make sure to sign into Wave and check transactions

\$46,676.85 Bus Prime Money Market
\$14,235.95 Essential Business Checking
\$28,748.96 Business Savings
\$84,496.49 Baird
\$174,158.25 Total Assets

Josh R. moved to file report
Danielle Weiss Second - unanimously approved

Program Coordinator Report

- COVID - 19 - University of Wisconsin-Madison, Division of Extension is now entering into the Small Groups phase of programming. Encourage clubs, groups, and projects leaders to start thinking about holding small group gatherings/meetings (10 total people or less-including volunteers, 4-H members, parents, siblings etc.) to submit plans for holding small groups option of 5 groups of 10 if spread out and outside or even log on to virtually in small groups. Contact Jayna for the form and training. Following UW plan, not the state plan
- Recognition for Graduates - received 10 responses so far
- Volunteers for County Board Exchange - presentations will be virtual, possibly two Key Awards recipients will present virtually with a recording of Danielle as a past Key Award recipient
- Charters Chats- 4 attended the July 8 chat and 2 leaders attended the July 11 chat; two more chats are scheduled. Charters financials are due Sept. 1 and completed charter by October 15. One of the noted changes is that you need to submit a copy of all bank statements or registry for the full year, from July 1- June 30.

Old Business

- Finance Committee: Status of move to Quickbooks - Diane, Deb and Marcia have been meeting and going over the finances to get to correct balances due to the bank not synching with the wave. We are working with an accountant to set up accounts in a new program.

- IRS - Status of appeal - spent time on the phone, bottom line we owe almost \$1500 fine because the accountant did not file an extension, talked to taxpayer advocate and baitment officer. Closed the account for 30 days. We can ask for forgiveness or pay the amount. Debbie Poull makes a motion to write a letter of forgiveness and send it by certified mail. Mary Lubner 2nd 9 yes and 1 no motion passes.
- Trip refunds (discrepancy for 4 families) 4 families were refunded for both their deposit and their cloverbucks. We need to send a letter letting families know that they were overpaid and they can either be paid back or taken into consideration for next year's trips.
- Potential fundraisers
 - Diane (chair), Rachelle
 - Some discussion in putting Baird into a safer spot - schedule a meeting

New Business

- Leader's Banquet - Recommendation on holding Sue Karolczek recommends that we cancel both the adult and youth leaders banquet for this year. Board recommends that we cancel the banquet but still have recognition.
- Nominations for Leader/Friend of 4H Award
- Policies - Finance to think about it
 - Authorization to spend funds
 - Check requests
 - Chairperson turnover of activity budget and guidelines
 - Projects for profit
- Nominating committee:
 - Rachelle (chair)
 - Terms ending in 2020: Adults - R. Cehanovich, R. Kneprath, Youth: Maddie M., Amy J, Josh R
 - Youth: Christian F, Amy J, Maria L, Abbey G
 - Adult: Wilke, Curtis, Wade from archery, Wayne Jagodinski from Jamboree

Correspondence - Thank you notes to who? None at this time

Mary Lubner moved to adjourn the meeting
 Roger Kneprath 2nd unanimously approved

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Meeting adjourned at 7:28 pm.
 Report respectfully submitted by Debbie Poull, Secretary

Next meeting: August 20, 2020 online

Upcoming Events:

August 20, next meeting, online