



August 18, 2022

Ozaukee County 4-H Leaders Association Meeting

Educator Report

November 12th Project Day

Needed- 4-H youth and adult leaders to teach an Art project and or help in a classroom at the November 12th Ozaukee County 4-H Project days!

Project days are a new initiative and will happen three times in the 2022-2023 4-H year, and each day will be a different theme.

The purpose of the project days is to promote 4-H to the community.

4-H members and youth from the community will be invited to participate.

Project Days will be promoted in the schools and community.

The following dates and themes are in the planning process.

- November 12 – Art held at the Port Washington Administrative Center
- January 14 – Shooting Sports and Wildlife held at the fairgrounds.
- March 11- Pollinators, Horticulture, and Foods TBD

The focus in November will be Art and we will provide the supplies for the classes.

What is expected from a class instructor:

- Choose a project to lead,
- Create a supply list broken down by what each person would need.
- Decide if you prefer to teach from 9:30am -12:00pm or 1:00-3:30pm.

This year we will focus on youth attending the project days.

We will be charging a \$5 or \$10 fee to attendees to offset costs. Once I receive supply lists, I can assess if the fee will be \$5 or \$10.

The Ozaukee County 4-H Leaders Association is supporting the Project days enabling us to keep the participation fee low.

Please contact me if you are interested in teaching or helping in a classroom by calling 262-284-8288, emailing me at jayna.hintz@wisc.edu or fill out a form found at this link:

<https://forms.gle/Wk9r8FM3VLqjJi787>



August 17th - 4-H Board Exchange Thank You!!

Thank you, Ozaukee County 4-H Members, 4-H Parents, 4-H Volunteers, and County Board Supervisors, for making the 4-H County Board Exchange that took place on Wednesday, August 17th a success!! 4-H members did an outstanding job sharing their 4-H experiences and the life skills they gained. County Board Supervisors asked great questions and provided a space and place for the youth to share and reflect on their experiences. 4-H youth attending the County Board meeting learned about types of county funds, fund balances, and general fund polices. 4-H volunteers Diane Hamm and Marcia Nosko provided a tasty continental breakfast to kick off the morning.

Enrollment for 2022-2023 4-H Year!

Attention ALL 4-H Families... **4-H Online enrollment will OPEN for the 2022-2023 4-H Year on September 2nd!**

- ALL current 4-H members and adult volunteers NEED to re-enroll in order to be active in the new year. Current enrollments DO NOT roll-over.
- Log into your current 4HOnline account to re-enroll. DO NOT set up a new account.
- Please be sure to review all information as you re-enroll and update any info that has changed (ie: phone number, email address, mailing address, etc.-) *This is an important step as the office uses 4HOnline information when communicating with 4-H members. *
- Questions about re-enrolling, check out resource library for instructions: <https://4h.extension.wisc.edu/4h-resources/4-h-online-2-0-family-enrollment-guide/>

New UPDATE - 2022-2023 4-H Calendar- Room Reservation Update

- Please reach out to Melissa Alexander as she is the new Fairgrounds Marketing Coordinator. malexander@co.ozaukee.wi.us or 262.689.9227 cell
- Make room reservations at the Port Washington Administration Center by contacting Joseph Larsen, Support Staff at joseph.larsen@wisc.edu or 262.284.8295

Charters/Annual Financial Reviews (AFR) Deadlines

Annual Financial Reviews (AFR) are due **September 1st**, and the Charter application is due **November 1st**.

The Annual Financial Report for all 4-H Clubs/Groups with a checking and/or savings account is due on **September 1, 2022**. The Charter financial year ends June 30. Here is a link to the charter website: <https://4h.extension.wisc.edu/resources/volunteer-resources/administrative/charter/>



The following Six Charter Components are Due September 1 to the Ozaukee County Extension Office/Jayna Hintz

1. Wisconsin 4-H Clubs & Groups Annual Financial Report
2. 4-H Club or 4-H Group Audit Checklist
3. Copy of the checkbook and/or savings registry covering July 1 – June 30
4. Copy of the bank statement ending June 30 or July 1 for each account. Any differences between the bank statement(s) and the ending balance reported must be reconciled and the reconciliation must be uploaded with the Annual Financial Report.
5. Current inventory of land, buildings, property, or project equipment with individual values of \$1,000 or greater.
6. Monthly Treasurer's Reports for 4-H Clubs or Groups with annual income greater or equal to \$20,000

This process allows the 4-H Club or Group to qualify for federal tax-exempt status under the University of Wisconsin Board of Regents General Exemption Number (GEN) for Wisconsin 4-H Clubs and Groups. Failure to submit a completed Wisconsin 4-H Clubs & Groups Annual Financial Report and support documents by the due date could result in loss of tax-exempt status and forfeiture of all financial assets.

Club Policies/Bylaws

Clubs may vote on and determine a deadline to add or drop projects for their members and add this to their club policies. This is the choice of the club members and is not a state or county policy.

As the 4-H Educator for Ozaukee County I need to review and approve by-laws, policies, and handbooks for all 4-H Clubs, 4-H Groups, and 4-H Associations before they are voted on.

Bylaws and policies should be reviewed annually by club members and all changes or additions voted on. New members should be given copies and expectations shared when joining a Club, Group, or Association.

If you have questions about bylaws, policies, or handbooks for your Club, Group, or Association plan to attend the September 29th Conversation Corner. Register at this link: <https://forms.gle/ALgAwhS1mqXdPP4S6> or call office 262-284-8288 to register.

Youth Advisory Council - NEW

Forming a 4-H Youth Advisory Council. Members will be youth leaders from each chartered 4-H Club and 4-H Group.



This is an opportunity for me to check in with the 4-H youth leaders and hear what they feel is going well and areas that may need support or resources.

We will meet three times during the 4-H year. Each club or group may elect someone to this position or ask for volunteers to sign up to attend the council meetings and be their club/group representative. The club or group may send the same representative or a different representative for each Youth Advisory Council meeting. One youth may represent their 4-H club and a 4-H group they participate in at the council meetings.

Meetings are scheduled to take place from 6-7pm at the Port Washington Administrative Center Auditorium on the following dates:

- October 6, 2022
- December 1, 2022
- February 2, 2023

Dinner will be provided for the youth attendees and is sponsored by the Ozaukee County 4-H Leaders Association.

Please let me know by September 30th the names of your Youth Advisory Council representatives by filling out the form found at this link <https://forms.gle/uAWjS3n5bohvgKqUA> or by calling the office 262-284-8288 or email jayna.hintz@wisc.edu

More information coming soon on the following. Watch the Harbinger and your inbox!

- October 27- 6pm Officer/Leadership Training
- November 30 – 6pm New Member Orientation
- December New 4-H Project Leader Orientation
- January Annual Leader Training/Book Read SPARK