

## Thursday, December 21st, 2023 Leaders Association Board Meeting

The meeting was called to order by Deb Poull at 6:06 pm.

**Attendance:** Sue Dowe, Tammy Schuster, Danielle Gettelman, Debbie Poull, Lori Hosseini, Erin Puro, Deanna Lee (late), Jess Vento, Lindsey K., Jacqueline P., Dan Cehanovich (late), Jacob C. (late)

Approved absence:

Special Guests: Russell Haeuser (phone call)

Absent:

### Approval of Secretary's Report:

Jess Vento motioned to approve the November 16th, 2023 report, Lori Hosseini 2nd, unanimously approved

### Filing of Treasurer's Report:

Essential Business Checking \$188,889.65

Bus Prime Money Market \$27,205.40

Baird \$118,970.75 (October \$111,442.02)

Total Assets \$335,065.80

Sub Accounts \$33,541.40

Deposits mainly for: county wide fundraisers, refund for summer camp expenses

Main amounts going out: Haunt, summer camp items, National Congress participant, horse and pony teams

Erin Puro Moved to file November 16th, 2023 report

Jess Vento Second - unanimously approved

**4-H Program Educator Update** - Cindy - Area Extension Director reported: They currently have applicants that they will be interviewing at the beginning of January for the Program Educator position. Cindy will be attending the January board meeting along with John (through Zoom) to answer our list of questions.

### Old Business

- Welcoming Dan Cehanovich to the board, as a Board Representative, who will be serving a 2 year term
  - Danielle Gettelman motioned to install him as a new member, Deanna Lee seconded, unanimously approved

- Insurance Policies with Rural Mutual
  - Runs December 1st to December 1st, total policy premium: \$7,565
  - Russell Haeuser willing to come to the board meeting quarterly to update our five upcoming events
  - Haunt will go through Statewide Insurance
  - West Bend Mutual - policy paperwork payments are not accurately representing what is owed, Sue Dowe will be reaching out to determine how to proceed
- Haunt report
  - Stayed under budget, net profit right around \$43,960, clubs will receive their payment based on their haunt hours, clubs will also receive a breakdown of who participated from their clubs and they are asking that those individuals be acknowledged
  - Haunt Scholarships - wondering about the need for official transcripts, but according to the Leader's Association policy it just states the need for a transcript, not specified with 'official' wording
- Google business
  - Educator account or non profit account - not qualifying for either option currently due to stipulations by Google
  - Suggesting business account, as then you have access to the help hotline and can get the account transferred over
  - Possibility to join with the Haunt and having another email domain, approximately \$20 a year
- Leaders Website - not something we want to do currently
- Board Goals
  - Facebook page - Ozaukee County 4-H Leaders Association- google doc will be shared for people to share what they would like posted
  - Club presentations
    - Jay Road - Monday February 5th at the American Legion in Belgium 7pm
      - Tammy Schuster, Lori Hosseini
    - Deb Poull will share out the presentation for everyone to review
  - Youth who receive scholarships for trips/opportunities present at association
  - Revamp Bylaws, policies, forms, committees/liaisons
  - Deb Poull will email out the forms that each individual should review prior to next board meeting
- 4-H Leader Association Liaison Appointments:
  - International Programs - Sue Dowe
  - Agriculture Society - Jody Brzezinski
  - Ozaukee 4-H Foundation - Deb Poull
- Revamped Board Specific Committee Appointments:
  - Countywide Activities -Tammy Schuster, Erin Puro, Lori Hosseini, Jess Vento
    - Food stand - Steve Wilke
    - Camp - Deb Poull
    - County Fair Parking - Danielle Gettelman

- The Haunt - Deanna Lee
- Thank you event - Danielle Gettelman
- Mr. & Miss Ozaukee - Dorothy Parchim
- Dance - Dorothy Parchim
- Pinewood derby - Sue & Fritz Dowe
- New Family Fairground - Carol Boelke
- National 4-H Week - ?
- Variety show - Jamie Nevins
- Youth tournaments - Lisa Spangler
- Key award ceremony - Danielle Gettelman
- Fundraising - Brenda Mueller
- Project Bunny - Sue Karolczak
- Promo and Open House - ?
- Volunteer Recognition - Lori Hosseini
- Business Awards - ?
- County Fair Curling Building Displays - ?
- County Fair Building Activities - ?
- Travel Experience Scholarships - Danielle Gettelman
- Historical - Sue Dowe
- Nominating:
  - Members rolling off the board help with finding replacements for the board
- Audit and Budget - Tammy Schuster, Deb Poull, Deanna Lee, Jess Vento
- Constitution/Bylaws/Policies - Danielle Gettelman, Deb Poull, Lori Hosseini, Jess Vento, Erin Puro
- Association Assets - Deb Poull, Deanna Lee, Dan Cehanovich
- Any other?

### **New Business:**

- Request for two Art Camp participants not budgeted for for this fiscal year
  - Erin Puro motioned to pay the allotted participant fee, Sue Dowe seconded, unanimously approved
- Storage unit went up to \$250 a month, \$10 more a month than it was previously
  - Lori Hosseini motioned to to pay the additional \$10 a month, Deanna Lee seconded, unanimously approved
- Port Washington State Bank - willing to waive the service fee for being a nonprofit
  - Deanna Lee motioned to move forward with transitioning the bank accounts (checking and money market) to Port Washington State Bank from BMO if they are willing to waive the service fee for the duration of the account being open, the signers on the account will be Deb Poull and Tammy Schuster, Lori Hosseini seconded, unanimously approved
- New family orientation - clubs taking care of this piece
- Bowl-a-thon team - February 4th, Leader's Association will create a youth and adult team

- Lori Hosseini motioned that the Leader's Association will donate \$25 to any board member participants (youth and adults) to be used towards the pledge or fee for the Bowl-a-Thon, Erin Puro seconded, unanimously approved
- 4-H Online Pieces - Media Release/Allergy Information
  - Can the club enrollment coordinator have access/run a report of this information to share with other leaders who are on this list to ensure everyone is on the same page -Deb Poull is checking into this with John
  - Reminder in the Harbinger to educate people prior to signing up for the next 4-H year (as the option selected does not get changed for the duration of the year)
- AED Rep - Lori Hosseini is working with a representative currently and is getting all the information off of the AED, need to pick level of service at some point, possibly check in with Sheriff's department as they helped us get the AED in the first place
- Mail - Deb Poull is going to see if the Extension can start to scan and email important/time sensitive mail to the leaders association email address
- Communications Festival - Not happening this year, due to limited youth participation and a lot of volunteers needed, brainstorming of other events that would be more beneficial: resume/mock interview, tips and tricks sheet
- Any other business?

Correspondence -

Thank you's written:

Received: Haunt Committee thank you for support for Haunt fundraiser, Libby H. for funding for National 4-H Congress

Need to be written yet: Elvira Brunnquell (family condolence)

Lori Hosseini motioned to adjourn, Jacqueline P. seconded, unanimously approved

Meeting adjourned at 9:13 pm.

Report respectfully submitted by, Recording Secretary Danielle Gettelman

Next meeting: January 18th, 2024 Location: Port Administration Center Room 118