

Thursday, February 15th, 2024 Leaders Association Board Meeting

The meeting was called to order by Deb Poull at 6:13 pm.

Attendance: Sue Dowe, Danielle Gettelman, Debbie Poull, Lori Hosseini (late), Erin Puro, Deanna Lee, Jess Vento, Dan Cehanovich, Colleen Machut

Special Visitors: Russel Hauser (phone call), John de Montmollin (phone call)

Approved absence: Tammy Schuster, Lindsey K, Jacqueline P, Jacob C.

Absent:

Approval of Secretary's Report:

Jess Vento motioned to approve the January 18th, 2024 report with the discussed changes, Erin Puro 2nd, unanimously approved

Filing of Treasurer's Report:

Essential Business Checking \$199,712.97
Bus Prime Money Market \$27,296.16
Baird \$124,364.26 (December \$124,272.30)
Total Assets \$351, 373.39
Sub Accounts \$32,011.25

Deposits mainly for: fall fundraising

Main amounts going out: Cedarburg Chamber of Commerce annual renewal, Raffle license, Bowl-a-thon, DJ for dance, shooting sports, project bunny craft supplies

Lori Hosseini Moved to file January 18th 2024 financial report

Sue Dowe Seconded - unanimously approved

4-H Program Educator Update - Colleen Machut

- Write up: [w LA Educator Update 2.15.24.docx](#)

Old Business

- Insurance Policies Update
 - Clarifying email from UW Madison (John M.), stating that lots of events are covered by UW system, but it was clarified that the leaders are what is covered if they are working at an event
 - The Haunt will be covered through Statewide

- Policy is in place, we just don't have a physical copy as it continues to be getting updated
- Putting events on the policy that would have the most liability
- Insurance Information from John de Montmollin (State Extension):
 - Liability coverage (if we were to get sued) is for volunteer leaders and is covered from the state without us paying anything (all LA members) and clubs and groups (any organization) are not covered
 - Questioning if 4-H and Extension Policy for the Annual Accident for Insurance Group Application from has been purchased for a \$1 per member/\$2 per horse member (Ohio based company, specific to 4-H-American Income Life), accident Insurance (approximately \$5,000 before any health/dental/accidental death insurance would be paid)
 - The \$0.35 a day policy has more coverage (ex. Illnesses, etc.) and is recommended for anything overnight where youth are away from their parents
- Tracy from West Bend Mutual is stating that \$75 is still owed, needing a break down of itemized payments, Jess is going to reach out and investigate further
- Erin Puro motioned that the \$1 per youth member/\$2 per horse member would be covered by the Leaders Association, as well as the \$0.35 a day policy when needed up until the next fiscal budget, Deanna Lee seconded, unanimously approved
- Current enrollment as of 2/15/24: 172 (approved) volunteers, 450 total cloverbud and youth members (of the above numbers: 42 are youth horse members, 15 adult leaders)
- Bank switch update
 - Account has been signed (President and Treasurer have access)
 - Treasurer in training
 - Deanna Lee motioned to allow the onboard process to begin to train Jess Vento to have Quick Book and account access, Erin Puro 2nd, unanimously approved
- Google business update
 - Email domain has been created
 - Still working with Google regarding the nonprofit account, due to us not having our own website
- AED update
 - Pictures have been taken and information has been sent to the rep
 - Various quote packages available if we would be interested
 - Dan Cehanovich motioned to move the AED to the storage facility, Lori Hosseini, unanimously approved
- Board Goals
 - Facebook page - Ozaukee County 4-H Leaders Association- Google Form was shared with leaders to share what they would like to be posted on social media
 - Club presentations

- Youth who receive scholarships for trips/opportunities present at association
- Revamp Bylaws, policies, forms - Deb will send out a Doodle to schedule a separate meeting to review these pieces
- Truck & Tractor Pull
 - Scheduled for Saturday June 15th
- Any other?

New Business:

- Purchasing more Kwik Trip Cards
 - Fast Fun February opportunity - what was 5% up to 10% and 15% up to 20%
 - Need a more efficient system for this fundraiser
 - Deanna Lee motioned to purchase \$2,000 worth of Kwik Trip cards during this promotional period (70% gas and grocery - all cards will be worth \$25, 30% car wash - car wash cards will be worth \$40), with the funding of 5% and 15% still going directly to the clubs and the remaining funds going back to the LA, Lori Hosseini seconded, unanimously approved
- Lending walkies to Fish Days
 - Sue Dowe is on the committee and they are looking to borrow the radios for a day to determine whether they would like to purchase them for their event
 - We are not interested in borrowing out the radios, we can share the link for the specific radios we purchased if they are interested
- Project Bunny
 - March 16th, 2024, 10:00am-12:00pm
 - Poster will be getting shared with school and social media
- Volleyball Tournament
 - Lisa Spangler is in charge of this event and scheduled it at Port Washington High School for Saturday April 27th
- Trip/Key Award Interviews
 - 7 youth applied (space camp, CWF, Key Award)
 - Committee was very impressed by applications and interviews
 - Changes to policy in the future for situational pieces that might come up
- Social Media
 - Extremely important to make sure we are not posting pictures of youth/families that do not want to be on social media
- Any other business?

Correspondence -

Thank you's to be written: Dorothy (organizing the dance), 4-H Foundation (bowl-a-thon), Brenda (organizing the fundraising)

Received:

Jess Vento motioned to adjourn, Deanna Lee seconded, unanimously approved

Meeting adjourned at 9:31 pm.

Report respectfully submitted by, Recording Secretary Danielle Gettelman

Next meeting: March 21st, 2024 Location: Port Administration Center Room 118