

## Thursday, February 15th, 2024 Leaders Association Board Meeting

The meeting was called to order by Deb Poull at 6:07 pm.

**Attendance:** Sue Dowe, Danielle Gettelman, Debbie Poull (left at 6:32pm - returned for general meeting), Lori Hosseini (late), Deanna Lee, Colleen Machut, Tammy Schuster, Lindsey K, Jacqueline P (left at 6:32pm - returned for general meeting), Erin Puro (late)

Special Visitors:

Approved absence: Jess Vento,

Absent: Dan Cehanovich, Jacob C.

### Approval of Secretary's Report:

Deanna Lee motioned to approve the February 15th, 2024 report with the discussed changes, Erin Puro 2nd, unanimously approved

### Filing of Treasurer's Report:

\*Banking has officially changed over to Port Washington State Bank

Business Checking BMO: \$5,000.00  
Business Checking PWSB: \$28,420.18  
Business Money Market BMO: \$0.00  
Business Money Market PWSB: \$161,966.88  
Baird \$127,748.51 (January \$124,364.26)  
Total Assets \$323,135.57  
Sub Accounts \$30,929.82

Deposits mainly for: cash deposit from dance

Main amounts going out: insurance, construction trades pergola supplies, DJ for dance, shooting spots, project bunny craft supplies

Erin Puro moved to pay \$92.84 Dance overage to Olsen's Piggly Wiggly, Deanna Lee seconded, unanimously approved

Erin Puro moved to file March 21st 2024, financial report, Sue Dowe seconded, unanimously approved

### 4-H Program Educator Update - Colleen Machut

- Doing lots of club visits and learning more about the program

- Coordinating dates in April for family meeting opportunities
- Needs Assessments for the program currently taking place
  - Complying information around themes based off of conversations
  - These are the most common themes:
    - Needing additional volunteers and project leaders
    - Communication about opportunities/resources
    - Support/resources for our volunteers and project leaders

## Old Business

- Insurance Policies Update
  - We have an electronic copy of the policy
  - Need to review and make corrections
  - Tracy from West Bend Mutual is stating that \$75 is still owed, needing a breakdown of itemized payments, Jess is going to reach out and investigate further
  - We have the \$1/\$2 insurance
- Google Business - update
  - Did not make a lot of progress this month
- AED update
  - Has not yet moved it to the storage unit, Deanna willing to move it next week
  - Lori and Deanna will collaborate and provide a clipboard and create a sign out/in sheet for events
  - Board should create a maintenance protocol/rotation
  - Housed at the storage unit address:
    - 5 Corners Storage LLP: 7209 Sycamore Drive & 7101 HWY 60, Cedarburg, WI 53012 (Storage Unit 9)
- Board Goals
  - Facebook page - Ozaukee County 4-H Leaders Association
    - Google Form was shared with leaders to share what they would like to be posted on social media
    - Post LA facebook in the Harbinger to get the word out more
  - Club presentations
    - Lori and Tammy shared at Jay Road on March 19th, went well and enjoyed seeing how another club runs their meetings
    - Maybe youth VP board members could attend one LA meeting to see what it is about and how the meeting is run
  - Youth who receive scholarships for trips/opportunities present at association
  - Revamp Bylaws, policies, forms - Deb will send out a Doodle to schedule a separate meeting to review these pieces
- Truck & Tractor Pull staff emailed Sue and said they have staffed with a different vendor for this year
- Any other?

## **New Business:**

- Fair Theme 165th Anniversary (need to add to policies)
  - Ideas:
    - Back In Time
    - A Snapshot in Time
- Fair Hours Current enrollment as of 2/15/24: 172 (approved) volunteers, 450 total cloverbuds and youth members
  - Tammy Schuster moves to maintain the same policy as last year: The amount received from the Agriculture Society from parking will be split by the number of 2 hour shifts there are and then clubs will be awarded that amount times the number of 2 hour shifts they work. In addition to club participation in parking and activity table, each club will also need to fulfill one volunteer spot per active member (not Cloverbuds) (i.e. Clover Cafe, Building Sitting, judging helpers, and setup and clean up) and then will receive \$5.00 per active member who fulfills this. Deanna Lee seconded, unanimously approved
  - Parking - Same as last year - Sending out Doodle and Club leaders need to communicate who is going to do it
  - Looking for a co-chair
- Kwik Trip Policy
  - Tammy created order form and will keep documents
- Cops and Kids
  - Face painting Sign Up Genius being sent out to general leaders
  - Tammy Schuster motioned for \$200 for cops and kids, Sue Dowe seconded, unanimously approved
- Any other business?

Correspondence:

Thank you's to be written: Project Bunny Committee

Received:

Erin Puro motioned to adjourn, Lori Hosseini seconded, unanimously approved

Meeting adjourned at 7:25 pm.

Report respectfully submitted by, Recording Secretary Danielle Gettelman

Next meeting: April 18th, 2024 at the Pavillion North Room Ozaukee County Fairgrounds