

Thursday, April 18th, 2024 Leaders Association Board Meeting

The meeting was called to order by Deb Poull at 6:09 pm.

Attendance: Sue Dowe, Danielle Gettelman, Debbie Poull, Lori Hosseini (late), Colleen Machut, Tammy Schuster, Lindsey K (late), Jacqueline P, Erin Puro (late), Jess Vento, Dan Cehanovich (late), Jacob C. (late)

Special Visitors: Jessica Heller

Approved absence: Deanna Lee

Absent:

Approval of Secretary's Report:

Sue Dowe motioned to approve the March 21st, 2024 report with the discussed changes, Lori Hosseini 2nd, unanimously approved

Filing of Treasurer's Report:

*Banking has officially changed over to Port Washington State Bank

Business Checking BMO: \$2,242.76
Business Checking PWSB: \$21,319.89
Business Money Market BMO: \$37.28
Business Money Market PWSB: \$161,980.86
Baird \$130,738.50 (February \$127,748.51)
Total Assets \$316,319.29
Sub Accounts \$30,929.82

Deposits mainly for: pinewood derby kits

Main amounts going out: National Wild Turkey Federation, Space Camp participants, pinewood derby trophies

Jess Vento moved to file April 18th 2024, financial report, Jacob C. seconded, unanimously approved

4-H Program Educator Update - Colleen Machut

- LA items can be moved to storage facility -Extension would just like to document it so they can tell others where to find the items
- Emails being sent to prior Extension Agents is being forwarded to Colleen
- Next year the budget requests can be sent to the LA email address

- FairGround Facility reservations - Colleen has a meeting scheduled to discuss the MOU (expires spring of 2025) with Melissa and will report back and ask LA for some clarifications/amending the contract
- In March, Colleen interviewed 22 club/project leaders - goal is by summer to have gotten to all club/project leaders to help her set some goals for the next year or two regarding resources/things needed
- FYI - April 22-26th Colleen will be out of the office
- Fair - Colleen is planning on having a booth/area during fair
- Harbinger will continue to stay once a month, email blast might go out mid month to help with the communications

Old Business

- Insurance Policies Update - Approve policy update
 - Waiting to approve policy, values of everything need to be checked over/make corrections and add additional dates/events
 - Sue will verify if they will add items as needed or if we need to update them periodically/give them a calendar
 - Insurance policy is dated December 1st-November 30th
- Google Business - update
 - Applied for non-profit and waiting on decision
- AED update
 - Has been moved to the storage unit
 - Lori and Deanna created a sign out/in sheet sheet, a few edits will be made and will be put in the storage unit
 - Laminated card (how to handle the situation in case of an emergency) will be put in the AED box
 - Lori has created a maintenance protocol for the AED
 - Housed at the storage unit address:
 - 5 Corners Storage LLP: 7209 Sycamore Drive & 7101 HWY 60, Cedarburg, WI 53012 (Storage Unit 9)
 - Want to make all leaders aware that we have this device and that it needs to be taken to **all** events - should be put in the Harbinger
- Kwik Trip Policy
 - All set and has been put in the Harbinger
- Board Goals
 - Facebook page - Ozaukee County 4-H Leaders Association
 - Anna Poull has requested to make a website for her campaign project and promote the Leader's Association and 4-H
 - Google Form was shared with leaders to share what they would like to be posted on social media
 - LA info went in last Harbinger to get the word out about email and Facebook page and way to advertise events

- Revamp Bylaws, policies, forms - Additional Board Meeting scheduled for Wednesday May 1st to continue the progress of these documents
- Any other?

New Business:

- Lemonade Stand
 - Sue is looking for a co-chair for running the events (Strawberry Festival and Wine & Harvest Festival), suggested to advertise in the Harbinger
 - Need to transfer the sign-up genius to LA email once Google is set up
- Fair Demonstration idea
 - Dan and Sue suggested that the Pinewood Derby track could possibly be open to demonstrate to the public in the project building
- Thank You Event
 - Idea of going to the Ozaukee Ice Center-covering the youth rental cost/skates if needed
 - Youth thought that was a good idea and Danielle will continue with planning that for a weekend in September
- Any other business?

Correspondence:

Thank you's to be written: Pinewood Derby committee, Lisa- volleyball coordinator

Received:

Erin Puro motioned to adjourn, Jacob C. seconded, unanimously approved

Meeting adjourned at 8:05 pm.

Report respectfully submitted by, Recording Secretary Danielle Gettelman

Next meeting: May 16th, 2024 at the Pavillion North Room Ozaukee County Fairgrounds