

Thursday, August 21st, 2025 Leaders Association Board Meeting

Quorum = 8

The meeting was called to order by Deb Poull at 6:32 pm.

Attendance: Lisa Fellner, Danielle Gettelman, Amy Gierach, Deanna Lee, Debbie Poull, Jacqueline P., Laura Prah, Erin Puro, Jess Vento, Taylor W. (**Quorum**)

Special Visitors:

Approved absence (AA):

Absent (A): Cori M., Dan Cehanovich

To be added into the minutes going forward to track attendance and adhere to ByLaws Article XI Section 6.

Only to be used in the event of an absence. Copy forward with info for each year of term, Oct-Sept.

Dan Cehanovich	Lisa Fellner	Laura Prah	Debbie Poull	Amy Gierach	Danielle Gettelman	Deanna Lee	Jess Vento	Erin Puro	Jacqueline P.	Lindsey K.	Taylor W.	Cori M.
Nov. 21 (AA)				Jan 16 (AA)			Feb. 20 (AA)	Mar. 20 (AA)	Oct. (AA)	June 19 (AA)	Jan 16 (AA)	Feb. 20 (AA)
Dec 10 (AA)								July 15 (AA)	Feb. 20 (AA)	July 15 (AA)	Mar. 20 (AA)	Mar. 20 (AA)
April 17 (A)									June 19 (AA)			June 19 (A)
June 19 (A)												July 15 (A)
July 15 (A)												Aug 21 (A)
Aug 21 (A)												

Approval of Secretary's Report:

Laura Prah motioned to approve the July 15th, 2025 report with noted changes, Amy Gierach 2nd, unanimously approved.

Filing of Treasurer's Report:

Business Checking PWSB: \$25,136.54

Business Money Market PWSB: \$112,736.80

Baird: \$ (from statement) \$ NA-Moved

Total Assets: \$137,873.34

Sub Accounts: \$32,150.54

Main amounts going out: Storage, Lemonade, Parade, Parking, Haunt, Signs, Stamps, Summer camp snacks, New Family Fair Orientation

Deposits mainly for: Bunny Breakfast revenue, Promotional T-shirt revenue, Brat Fry, Kwik Trip GC revenue

Amy Gierach motioned to approve the treasurer's report, Danielle Gettelman 2nd, unanimously approved.

4-H Program Educator Update (see attached document) - Abi Quinlin

-All clubs must now hold their own liability insurance for damages to buildings and structures if the location they host meetings at requires them to hold such insurance.

Old Business

- Insurance Policies:
 - Per August 2nd, 2025: Amy Gierach motioned that due to an inability to service our Rural Mutual insurance contract, and do to a misunderstanding of the 4-H program, and furthermore, after research on other insurance companies finding that rural mutual is our most economic and the best option for insurance, I move that the leaders board makes a change in agent and allow me to procure an agent who understands 4-H, Erin Puro seconded, unanimously approved
- Agreement with the Foundation:
 - Per August 5th, 2025: Danielle Gettelman motioned that the Ozaukee County 4-H Leader's Association cover the cost of our meeting with the Foundation to thank them for meeting to discuss our agreement, Lisa Fellenz seconded, unanimously approved
 - Per August 5th, 2025: Laura Prahm motioned that the Ozaukee County 4-H Leader's Association donate another \$50,000 to the Ozaukee County 4-H Foundation, Jess Vento seconded, unanimously approved
- Board Goals
 - The Leaders Association will provide any club or project leader who is interested in guidance on our consistent accessible platform through two workshops held during the 4-H year of 2024-2025.
 - To spark interest in 4-H, our members will develop a marketing resource that highlights member learning, service activities, and how to join 4-H by August 2025. The advertisement/commercial/pamphlet will be distributed/ displayed at locations, like The Rivoli, Ozaukee Family Services, Family Sharing, Ozaukee Food Alliance, Habitat for Humanity, and Family Promise of Ozaukee, etc., which serve community members not generally familiar with 4-H, by August of 2025.
 - Erin Puro has advertisements at the Rivoli that are advertising our open houses, consider checking it out!
- MOU Renegotiation
 - Deb Poull should be signing to get in place
- Bylaw changes
 - Policies for the trips need to be changed, to be done at September board meeting
- Yard signs
 - 3 boxes remaining and will be brought to the Open Houses to hand out

- Any other?

New Business:

- 4-H Leaders Association Charter - needs to be completed
 - SMART Goals 25-26
 - Establish at least 2 joint board meetings with the Ozaukee County 4-H Foundation by June 30, 2026.
 - Develop 4 youth lead county wide youth leadership or experience roles
- Fair wrap-up:
 - Auction had Wi-Fi issues needs to be troubleshooted
 - Keep auction open all during fair
 - Advertise on social media
 - Maybe tie into National 4-H Week
 - Talk to Abi about storage of auction items between the fair and the conclusion of National 4-H week.
 - Discussion tabled until the next General Leaders Association meeting regarding having the Fair Board secure another organization to run the reserved parking lot.
- Thank you event certificates for youth leaders went out and extras could be distributed to General Leaders.
- Danielle Gettelman made a motion to cover the cost of 14 extra certificates at \$20 each to be able to give a thank you certificate to all general leaders, Deanna Lee seconded, unanimously approved.
- Friends of 4-H and Leaders Recognition forms are listed in the Harbinger, looking for candidates to nominate for these awards
- Erin Puro motioned to remove Dan Cehanovich and Cori M. from the Association Board due to number of unapproved absences, Jess Vento seconded, unanimously approved
- Deanna Lee motioned to create a nonvoting board member for technical guidance of the google platform that would serve a 1 year term, Jess Vento seconded, unanimously approved
- Deanna Lee motioned to nominate Deb Poull as the non-voting Technical Board Member starting in September 2025 for a 1 year term, Danielle Gettelman seconded, unanimously approved
- Any other business?

Correspondence:

Thank you's to be written: Budiac Plumbing for donating parking lot to LA, Dan Cehanovich and Cori M. for the intention to serve on the leaders association board, Abi Quinlin for being present at fair, Dorothy Parchim and Wilke Family for clover cafe, Mr. & Mrs., and clothing revenue, Rebecca Gierach for meet the 4-H animals, Sue Karolczek, and Nicole Simon activity table, Mary Hamm for doing the fair sign up genius, Lori Hosseini for coordinating business awards, Sarah and Jessica Heller and Emlyn Schuster and Mrs. Schuster for Open House (hold until conclusion of Open House), 4-H Foundation for their partnership with 4-H Leaders Association.

Received:

Jess Vento motioned to adjourn, Lindsey K. 2nd, unanimously approved.

Meeting adjourned at 8:34 pm

Report respectfully submitted by, Recording Secretary Erin Puro

Next meeting: Thursday, September 18th, Ozaukee County Fairgrounds, Pavilion North

Ozaukee County 4-H Educator's Report

Prepared for the Leaders Association & Volunteers

Updates to the Project Guide

This year, Ozaukee County 4-H's Project Guide is being updated to provide families with clearer pathways to explore Sparks and opportunities. The updated guide aligns with the statewide project listing rolled out in July but highlights the unique projects we offer here in Ozaukee County. These changes are meant to:

- Make it easier for youth and families to understand available projects.
- Connect project areas with future leadership and learning opportunities.
- Support volunteers in aligning project work with the broader 4-H mission of positive youth development.

We will email out the new Project Guide when it is completed for all leaders to view and have it available online for families as they enroll.

Focus on Youth Empowerment

My 2025 Plan of Work centers on *Youth Empowerment*. This focus came directly from youth voice gathered in surveys, club visits, and conversations with members and volunteers.

Youth identified the need for:

- More countywide leadership opportunities.
- Flexible, low-barrier ways to engage for older youth.
- Skill-building workshops that connect to future careers and life skills.

To meet these needs, I am developing:

- **Leadership Training:** Club officer and volunteer training sessions for 2025–2026.
- **Skill-Building Programs:** Resume and interview workshops, occupation highlights, and career meet-and-greets.
- **Cloverbud Exploration:** Rotating curriculum to expose our youngest members to a variety of Sparks and projects.
- **Youth Advisory Board:** A county-level group that helps guide programming decisions and ensures youth voice is front and center.

UW–Madison Update: Insurance and Legal Status of 4-H Clubs & Groups

Recently, UW–Madison's Office of Legal Counsel finalized an important clarification:

- 4-H Clubs & Groups are legally independent, third-party organizations. They are not part of UW–Madison, but they remain connected through formal agreements. This means Clubs/Groups can now own property and sign contracts on their own behalf with oversight of the 4-H Educator.
- What changes:
 - UW–Madison will no longer provide *Certificates of Insurance (COIs)* for 4-H clubs and groups. Organizations must secure their own coverage if proof of insurance is required.
 - Extension staff can no longer request insurance certificates for clubs or outside organizations.
- What stays the same:

- Volunteers acting under Extension direction remain covered under the State's self-funded liability program.
- UW–Madison continues to provide liability protection for Extension staff.
- Clubs and groups maintain EIN and tax-exempt status through UW's General Exemption Number.
- USDA continues to grant use of the 4-H name and emblem.

These changes are intended to provide more flexibility—but may also require additional steps such as purchasing organizational liability insurance. As leaders and volunteers review activities for 2025-26, please keep these changes in mind and reach out with questions!

Date Reminders:

Annual Financial Reviews are due September 1!

Enrollment opens September 8

All volunteers need to be enrolled by November 1 and complete their training by December 1.

Charters are due November 1